



**DOWNTOWN DEVELOPMENT AUTHORITY  
CITY OF AUBURN, GA**

Bel Outwater, *Chair*  
Tina Parks, *Vice Chair*  
Cameron Whitehead  
Massa Williams  
Tina Nix  
Susan Long

**MINUTES  
August 10, 2023  
6:00 PM  
AUBURN PUBLIC LIBRARY  
24 5<sup>TH</sup> ST**

DDA Members: Bel Outwater, Tina Parks, Cameron Whitehead, Massa Williams, Tina Nix, Susan Long  
City Officials/Staff Present: Jamie Bradley, Staci Waters

**CALL TO ORDER**

Call to order - 6:04 PM

**OLD BUSINESS**

1. Approval of Minutes: July 13, 2023  
Action taken – Vote to approve minutes from 7/13/23 meeting.  
T. Parks            Abstain  
C. Whitehead    Yes  
M. Williams     Yes (2<sup>nd</sup> Motion)  
T. Nix             Yes (1<sup>st</sup> Motion)  
S. Long           Yes

**NEW BUSINESS**

1. Main Street Report – Staci Waters
  - August Food Truck Friday was slower than to others have been due to back to school and First Friday Events.
  - Community Yard Sale will be held on 8/12/23. 20 people have signed up
  - The last food truck Friday event will be held 9/8/23 along with karaoke. This will be held in Whistle Stop Park so as not to have a need to close 4<sup>th</sup> Ave.
  - Farmers Market has been extended to 10 /17/23

➤ Action taken – Motion to allow S. Waters to purchase a banner to be displayed for the Auburn Farmers Market not to exceed \$250.00.

T. Parks            Yes (1<sup>st</sup> Motion)  
C. Whitehead    Yes  
M. Williams     Yes  
T. Nix             Yes (2<sup>nd</sup> Motion)  
S. Long           Yes

2. Properties update
  - Staff are still working on correcting the glitch in the payment system.
  - The beekeeper will be moving some of her hives due to swarms around the city.
3. City Hall and other projects update
  - Transfer switches for the generators are due 9/1/23. They will be installed and the projected move in will be 9/16/23.
  - A Proposal was given to the board to look over from an interested party in renting Old City Hall
4. Funding updates (Georgia Cities loan, grant)
  - Georgia Cities Loan is a go dependent on the approval of the private loan on for the completion of the white box of the current city hall.
5. RFQ update
  - One RFQ was received by the city and the details were given to the board for review.

Executive Session – Personnel

➤ Action taken – Vote to move into executive Session.

T. Parks	Yes
C. Whitehead	Yes (2 <sup>nd</sup> Motion)
M. Williams	Yes
T. Nix	Yes (1 <sup>st</sup> Motion)
S. Long	Yes

➤ Action taken – Vote to Return from executive Session.

T. Parks	Yes (1 <sup>st</sup> Motion)
C. Whitehead	Yes (2 <sup>nd</sup> Motion)
M. Williams	Yes
T. Nix	Yes
S. Long	Yes

No votes were taken in Executive Session. The original affidavit and resolution required by State law were signed by the Chairman and DDA members and are included with these minutes.

**ANNOUNCEMENTS**

**Next Meeting September 14, 2023**

**ADJOURN**

➤ Action taken – Vote to adjourn meeting.

T. Parks	Yes (1 <sup>st</sup> Motion)
C. Whitehead	Yes
M. Williams	Yes
T. Nix	Yes (2 <sup>nd</sup> Motion)
S. Long	Yes

Respectfully submitted 9/14/2023

Attest

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**Cameron Whitehead**  
Secretary

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**Bel Outwater**  
Chair